



Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 14th September 2015 at 7pm in Hapton Community Centre

All members of the public are invited to attend

A handwritten signature in blue ink, appearing to be 'M. A. Hapton', is centered below the invitation text.

**Hapton Parish Council Meeting
Monday 14th September 2015
7pm
PARISH COUNCIL MEETING AGENDA**

- 1. Apologies for Absence and Reasons given**
 - 2. Declarations of Disclosable Pecuniary Interest**
 - 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.
- The meeting will be adjourned to welcome any comments from members of the public present.***
- ***Public Questions***
 - ***Police report if present***
 - ***County Council report if present***
 - ***Borough Council report if present***
- Formally reconvene the Parish Council meeting***
- 3. Minutes of the last meeting held on Monday 13th July 2015**
 - 3.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 13th July 2015.
 - 4. Updates – for information only**
 - 4.1 **Recreation Ground**
 - 4.2 **Website**
 - 4.3 **Events**

5. Councillors Reports – including reports from representatives of outside bodies for information only.

6. Lengthsman

- 6.1 Approval of Lengthsman Jobs for the month.

7. Allotments

- 7.1 Waiting List
7.2 Maintenance
7.3 New Applications

8. Planning applications - To receive any planning applications

- 8.9 **SMD/APP/2015/0300** – Proposed erection of 4 no. silos, 3 Boran Court Network 65 65 Business Park, Hapton.
8.10 **AR/NOT/2015/0339** – Notification for prior approval change of use of agricultural building to 3 dwelling houses, (Class C3) and for associated operational development, Barley Green Farm, Hameldon Road, Hapton.
8.11 **Hyndburn Borough Council** – Draft Rishton Canalside Supplementary Planning Documents

9. Financial report

9.9 Expenditure

9.9.1 Clerk's Salary	£178.82
9.9.2 HMRC Clerk's Tax	£44.70
9.9.3 Lengthsman July - Paid	£525.00
9.9.4 Lengthsman August	£tbc
9.9.5 Internal Audit – Paid	£105.00
9.9.6 Zurich Insurance	£238.50

9.10 Income

9.10.1 Allotment Rents	£60.00
9.10.2 Community Forum Grant - Firework	£800.00

September Bank Balances – Fundraising Account	£1,914.65
Expenses Account	£9,887.82
Environmental Account	£2,023.55
TOTAL	£13,826.02

- 9.11 Budget Monitoring Report and Bank Reconciliations
9.12 Internal Audit Report
9.13 Effectiveness of Internal Audit
9.14 Review of Policies
9.14.1 Standing Orders
9.14.2 Financial Regulations
9.14.3 Freedom of Information Policy
9.14.4 Asset register
9.14.5 Risk Assessment

10. Clerk's Report including correspondence

- 10.9 BDO
10.10 BBC Gambling Act
10.11 BBC Licensing Act
10.12 LALC
10.13 Whitehall Direct
10.14 Zurich

11. Visual audits

12. Date of the next meeting Monday 12th October 2015, at the Community Room, Ruskin Grove, 7:00pm.