



Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 11th November 2019 at 7:00pm.

All members of the public are invited to attend

**Hapton Parish Council Meeting
Monday 11th November 2019
7:00pm
PARISH COUNCIL MEETING AGENDA**

1. Apologies for Absence and Reasons given

2. Declarations of Disclosable Pecuniary Interest

- 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

The meeting will be adjourned to welcome any comments from members of the public present.

- ***Public Questions***
- ***Police report if present***
 - ***PACT Priorities***
- ***County Council report if present***
- ***Borough Council report if present***

Formally reconvene the Parish Council meeting

3. Minutes of the last meeting held on Monday 14th October 2019

- 3.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 14th October 2019.

4. Matters Outstanding from the minutes as listed:

- Trees – MJ
- Accrington Road Letter
- Maintenance Contract
- Dell Lane Signs
- Footpaths – BC TC
- St Margaret's – TB
- Missing Bin - JG

5. Updates – for information only

- 5.1 **Neighbourhood Plan**
- 5.2 **Website** – 30 Unique Visitors and 69 Page views
- 5.3 **Facebook**
- 5.4 **Events**
 - 5.4.1 Christmas Lights

6. Councillors Reports – including reports from representatives of outside bodies for information only.

- 6.1 Community Centre Update

7. Lengthsman

- 7.1 Approval of Lengthsman Jobs for the month.

8. Allotments

- 8.1 Waiting List
- 8.2 Maintenance
- 8.3 New Applications – No new Application

9. Planning applications - To receive any planning applications

- 9.1 To receive applications.
 - 9.1.1 Delegate responses to planning applications received with response date prior to the next meeting

10. Financial report

10.1	Expenditure		
10.1.1	Clerk's Salary – October (Standing Order) Paid	£216.13	S/O Paid
10.1.2	HMRC Clerk Tax October	£54.03	100628
10.1.3	M J Greenwood Lengthsman September	£200.00	100629
10.1.4	Royal British Legion Wreaths	£51.00	100630
10.1.5	Briercliffe Parish Council Stationery	£238.00	100631
10.2	Income		
10.2.1	LCC Local Delivery Scheme	£500.00	
	September Bank Balances – Fundraising Account	£10,714.65	
	Expenses Account	£21,056.06	
	Environmental Account	£3,800.00	
	TOTAL	£35,570.71	
10.3	Budget Monitoring Report and Bank Reconciliations		

11. Clerk's Report including correspondence

- Burnley Register of Electors
- LCR Magazine
- Council & Clerk Direct

12. Visual audits

13. Date of the next meeting Monday 13th January 2020, at the Community Room, Ruskin Grove, 7:00pm.