



Parish Councillors are summonsed to attend the next Hapton Parish Council meeting which will be held on Monday, 9th September 2019 at 7:00pm.

All members of the public are invited to attend

**Hapton Parish Council Meeting
Monday 9th September 2019
7:00pm
PARISH COUNCIL MEETING AGENDA**

1. Apologies for Absence and Reasons given

2. Declarations of Disclosable Pecuniary Interest

- 2.1 Members are invited to declare any Disclosable Pecuniary Interests they have may have in any matter identified for discussion at the meeting.

The meeting will be adjourned to welcome any comments from members of the public present.

- ***Public Questions***
- ***Police report if present***
 - ***PACT Priorities***
- ***County Council report if present***
- ***Borough Council report if present***

Formally reconvene the Parish Council meeting

3. Minutes of the last meeting held on Monday 10th June 2019

- 3.1.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 8th July 2019.
- 3.1.2 To approve, as a correct record the minutes of the Extra Ordinary Parish Council meeting held on Friday, 2nd August 2019.

4. Matters Outstanding from the minutes as listed:

- Maintenance Contract
- Windfarm Application
- Footpaths
- PAT Tests
- Police Report it online link

5. Updates – for information only

- 5.1 **Website** – 51 Unique Visitors and 95 Page views
- 5.2 **Facebook**
- 5.3 **Events**
 - 5.3.1 **Christmas Light Switch On date**

6. Councillors Reports – including reports from representatives of outside bodies for information only.

- 6.1 Community Centre Update

7. Lengthsman

- 7.1 Approval of Lengthsman Jobs for the month.

8. Allotments

- 8.1 Termination letter
- 8.2 Waiting List
- 8.3 Maintenance
- 8.4 New Applications – 1 new Application

9. Planning applications - To receive any planning applications

- 9.1 To receive applications.
 - 9.1.1 **Delegate responses to planning applications received with response date prior to the next meeting**

10. Financial report

10.1 Expenditure

10.1.1	Clerk's Salary – July (Standing Order) Paid	£216.13	S/O Paid
10.1.2	Clerk's Salary – August (Standing Order) Paid	£216.13	S/O Paid
10.1.3	BAGS flowers	£82.50	100616 Paid
10.1.4	Springwood Nursey flowers	£22.00	100617 Paid
10.1.5	Yorkshire Internal Audit	£140.00	100618 Paid
10.1.6	Zurich Insurance	£252.00	100619 Paid
10.1.7	LALC	£434.50	100620 Paid
10.1.8	M. Greenwood Lengthsman July	£600.00	100621 Paid
10.1.9	HMRC Clerk Tax July	£54.03	100622
10.1.10	HMRC Clerk Tax August	£54.03	100622
10.1.11	M J Greenwood Lengthsman August	£200.00	100623

10.2 Income

10.2.1	Allotment Rents	£210.00
10.2.2	Allotment Deposit	£200.00
10.2.3	Allotment Rent part year	£47.00

April Bank Balances – Fundraising Account	£10,714.65
Expenses Account	£23,255.04
Environmental Account	£3,850.00
TOTAL	£37,819.69

10.3 Budget Monitoring Report and Bank Reconciliations

10.4 Transfer £200 from expenses to environmental Account (allotment deposits)

11. Clerk's Report including correspondence

- LCR Magazine
- HAGS Leaflet
- Internal audit Report
- Standing Orders
- Financial Regulations
- Asset Registry
- FOI Policy
- Risk Assessment

12. Visual audits

13. Chapter of the Good Councillor Guide – Part 16.

14. Date of the next meeting Monday 14th October 2019, at the Community Room, Ruskin Grove, 7:00pm.