



## Hapton Parish Council

### Monday, 14<sup>th</sup> October 2019

**Present:** Councillor Birbeck (in the Chair) and Councillors Downham, Fowkes, Greenwood, Kayley and Lakeland.

**Others:** Steve Watson (Clerk), Michael Greenwood (Lengthsman) plus 2 residents.

#### Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	By
<b>19/20/073 Apology for absence and reasons given</b>		
Apologies were submitted by Councillor Annmarie Differ who was away.		
<b>19/20/074 Declarations of Disclosable Pecuniary Interest / Code of Conduct</b>		
There were no declarations of disclosable pecuniary interest.		
<b>19/20/075 The meeting would be adjourned for Public Participation.</b>		
<b>RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.</b>		
A price is still needed for the Dell Lane street signs and a chicane.		

Clare Hale attended with regards the concept of a Neighbourhood Plan, she had contacted Trawden Parish Council who had positive results from their plan. It was suggested that a plan requires a lead person to ensure it moves forward. Information from Clare is to be circulated to all Councillors and the issue is to be an agenda item going forward.	Agenda Item	Clerk
Fruit trees were requested for the Mill Hill picnic site as only bushes have been provided. It was suggested that Blackthorns and blackberries could also be planted. The Lengthsman is to price up and report back to the next meeting.	Trees	MG
Cleggy's shop is deteriorating further and it was suggested it could be bought and turned into a community post office. The old post office is now a residential property but still looks like a shop. As it is private property the Council has no powers to take action.		
It was suggested that the Hapton Inn may come up for sale and there are investors interested in buying it as a pub.		
A van on Bridgefield Street has been removed		
There were no Police, County Councillor or Borough Councillor report.		
It was noted that the proposed Accrington Road closure for 12 months next year will have a significant impact on traffic through Hapton, especially given the proposed road works through Padiham. A letter of concern is to be sent to Highways.	Letter	Clerk
It was noted that the Burnley Local Plan may be being reconsidered again.		
<b>19/20/076 The meeting was formally re-convened for business</b>		
<b>19/20/077 Minutes of the last meeting held on the 9<sup>th</sup> September 2019.</b>		
The minutes of the last meeting were submitted for approval as a correct record.		
<b>RESOLVED: That the Minutes of the Parish Council meeting held on the 9<sup>th</sup> September 2019 are approved as a correct record.</b>		
<b>19/20/078 Matter Outstanding as listed</b>		
The maintenance contract is still outstanding, the asset of community value has been submitted and approved, the Dell Lane signs and footpath issues will be discussed at the next meeting. The Police report it link has been put on Facebook and the Wreaths have been ordered. The school cannot open for the light switch on so St Margaret's are to be asked. Allotment tidy letters have been sent and most have cleared their plots. The Recreation lights have been fixed.	Maintenance Contract Signs Footpath St Margaret's	CC AH Clerk BC TC TB
<b>19/20/079 Updates</b>		
<b>Website</b>		
The website and Facebook page have been updated.		

<b>Update on Events</b>		
The fairground is not available for the bonfire events, a Facebook advert is to be placed for a burger van. The fire will be lit at 6:30pm with fireworks at 7:00pm. Residents are to be reminded to keep their pets safe and volunteers are to be sought to help build the fire and litter pick the morning after.	Advert	Clerk
The Christmas lights are to be switched on at 6:00pm if the school agree.	Check with school	TB
<b>Community Centre</b>		
There was no update.		
<b>19/20/080 Councillor Reports including reports from representatives of outside bodies</b>		
There was no update.		
<b>19/20/081 Lengthsman</b>		
The goal posts are in storage at Queen's Park and will be installed at the same time the new pathway is being created. Fitting instructions were provided and delivery needs to be arranged when the weather improves.		
<b>19/20/082 Allotments</b>		
2 tidy letters have resulted in action with 1 outstanding. There were no further maintenance issues and no new applications.		
<b>19/20/083 Planning</b>		
Planning Applications this month.		
1. <b>PAR/2019/0494</b> – Agricultural Prior Approval for the conversion of building to form 1 dwelling, 8 Mill Hill Lane.		
The Council had no objections to the application.		
<b>RESOLVED: That any Applications received requiring a reply before the next meeting are delegated to the Clerk in consultation with the Chair and Vice-Chair.</b>		
<b>19/20/084 Finances</b>		
The following invoices were tabled. Bill's for payment:		
1.	Clerk's Salary – September (Standing Order) Paid	£216.13 S/O Paid
2.	HMRC Clerk Tax September	£54.03 100626
3.	M J Greenwood Lengthsman September	£300.00 100623

The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted.		
<b>Resolved: That the above bills are paid and the monitoring reports are noted.</b>		
<b>19/20/085 Clerk's Report including Correspondence</b>		
The Clerk's report was noted and the Council is not able to attend the Remembrance Service in Burnley as it holds its own.		
<b>RESOLVED: That the Clerk's Report is noted.</b>		
<b>19/20/086 Visual Audits</b>		
A missing bin is to be reported and damage to the telephone box.	Reports	JG
<b>19/20/087 Good Councillor Guide</b>		
Chapters 16 to 20 of the Good Councillor Guide are to be viewed by Councillors as they are informative lists only, the item will be taken off the agenda.	Agenda	Clerk
<b>19/20/088 Date of next meeting</b>		
Date of the next meeting Monday 11 <sup>th</sup> October 2019 at 7:00pm.		