



Hapton Parish Council

Monday, 9th September 2019

Present: Councillor Birbeck (in the Chair) and Councillors Differ, Downham, Fowkes, Greenwood, Kayley and Lakeland.

Others: Steve Watson (Clerk), Michael Greenwood (Lengthsman), County Councillor Alan Hosker, Borough Councillor Peter Gill plus 4 residents.

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	By
19/20/56 Apology for absence and reasons given		
All Councillors were present.		
19/20/57 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
19/20/58 The meeting would be adjourned for Public Participation.		
RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
A resident attended to represent the Friends of Hapton Inn Group and asked the Parish Council to consider applying for the Hapton Inn to become an Asset of	Application	Clerk

Community Value to prevent the pub being converted to a residential property. It was agreed that the Parish Council would make an application for an asset of Community value, it would share the Group's Facebook page on both the Website and Facebook page and encourage Hapton residents to support the application.		
It was noted that the Police Drop-In sessions had been successful.		
A newly installed path down to the canal is encouraging speeding bikes making an accident in waiting. It was agreed to install a chicane of Green Hoops via the Lengthsman.		
Dell Lane is an unadopted highway and needs to be repaired, also signs are needed to direct visitors to numbers 1 & 2 and 3 to 5. The County Councillor agreed to check if it was owned by the County Council and the Parish Council would enquire about street signs and bring a cost back to the next meeting. The residents would seek permission to repair once ownership is ascertained.	Ownership Signs Cost	CC AH Clerk
Youth nuisance had decreased in the village following an increased police presence.		
County Councillor Alan Hosker reported that the Road at the side of the Hapton Inn is the National speed limit, but there are blind bends and no street lights. The County are considering options. A hand-held speed gun is to be deployed throughout the village to prevent other car users from warning motorists of the cameras. A consultation is being held with regards to making Burnley Road 50mph all along.		
Borough Councillor Peter Gill reported that the youth nuisance is still an issue around Cambridge Drive and a multi-agency approach has been adopted for solutions. Youth were recently found throwing stones off bridges and at buses, the Police are looking at getting some prosecutions.		
19/20/059 The meeting was formally re-convened for business		
19/20/060 Minutes of the last meeting held on the 8th July 2019.		
The minutes of the meeting held on the 8 th July were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 8th July 2019 are approved as a correct record.		
19/20/061 Minutes of the Extra Ordinary meeting held on the 2nd August 2019.		
The minutes of the Extra Ordinary meeting held on the 2 nd August were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Extra Ordinary Parish Council meeting held on the 2nd August 2019 are approved as a correct record.		

19/20/062 Matter Outstanding as listed		
County Councillor Alan Hosker agreed to check out the maintenance contract at the Borough Council.	Maintenance Contract	CC AH
The wind farm application for the pathway has been submitted.		
The footpath issues are still outstanding and Tom Comis is chasing.	Footpaths	BC TC
The PAT testing has been carried out and the kettle failed so will be disposed of. Councillor Differ offered to donate a new kettle.		
The Police link is to be put on Facebook.	Link	Clerk
19/20/063 Updates		
Website		
The website and Facebook page have been updated. There have been 51 unique views and 95 page views. Planning applications will be displayed on Facebook in future.		
Update on Events		
Remebrance Sunday is on the 10 th November at the Methodist Church, 3 wreaths will be sourced for the Parish Council, Hapton Heritage and the school. Tim will book the bugler music. More stewards are needed and the road closure will be advertised.	Wreaths Bugler	Clerk TB
The Bonfire event will be held on the 2 nd November. Tim will order £1,000 of fireworks and arrange the use of the field with Brett. Fairground rides and burger van are to be booked.	Fireworks and field	TB
The Christmas light switch on is to be held on Monday 2 nd December, the school is to be contacted about the time and the school may not be available so the Church may be the venue.	Contact school for time	TB
Community Centre		
It was agreed to allow a group to use the Community Centre for a sewing class. Councillor Differ will open but needs a key.		
19/20/064 Councillor Reports including reports from representatives of outside bodies		
There was no update.		
19/20/065 Lengthsman		
Grass cutting and hedge trimming are still the main priorities. A chicane is to be installed on the new pathway.		

19/20/066 Allotments		
There's 1 person on the waiting list. The terminate letter has been sent. There were no further maintenance issues and no new applications. A letter to tidy is to be sent to tenant on A4 and all tenants to be sent a letter regarding dumping around the allotments.	Letter	Clerk
19/20/067 Planning		
Planning Applications this month. 1. The Hapton Inn change of use has been received and dealt with earlier.		
A Neighbourhood Plan was suggested. It was agreed to ask a member of Trawden Council to attend a meeting to outline the process and benefits.	Invite	CH
RESOLVED: That any Applications received requiring a reply before the next meeting are delegated to the Clerk in consultation with the Chair and Vice-Chair.		
19/20/068 Finances		
The following invoices were tabled. Bill's for payment:		
<p>1.1 Expenditure</p> <p>1. Clerk's Salary – July (Standing Order) Paid £216.13 S/O Paid 2. Clerk's Salary – August (Standing Order) Paid £216.13 S/O Paid 3. BAGS flowers £82.50 100616 Paid 4. Springwood Nursey flowers £22.00 100617 Paid 5. Yorkshire Internal Audit £140.00 100618 Paid 6. Zurich Insurance £252.00 100619 Paid 7. LALC £434.50 100620 Paid 8. M. Greenwood Lengthsman July £600.00 100621 Paid 9. HMRC Clerk Tax July £54.03 100622 10. HMRC Clerk Tax August £54.03 100622 11. M J Greenwood Lengthsman August £200.00 100623</p> <p>1.2 Income</p> <p>1. Allotment Rents £210.00 2. Allotment Deposit £200.00 3. Allotment Rent part year £47.00</p> <p> April Bank Balances – Fundraising Account £10,714.65 Expenses Account £23,255.04 Environmental Account £3,850.00 TOTAL £37,819.69</p> <p>1.3 Budget Monitoring Report and Bank Reconciliations 1.4 Transfer £200 from expenses to environmental Account (allotment deposits)</p>		
The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted.		

Resolved: That the above bills are paid and the monitoring reports are noted.		
19/20/069 Clerk's Report including Correspondence		
The Clerk's report was noted and the Council had no comments on the review of Polling Stations.		
RESOLVED: That the Clerk's Report is noted.		
The following documents were reviewed: <ul style="list-style-type: none"> • Internal audit Report • Standing Orders • Financial Regulations • Asset Registry • FOI Policy Risk Assessment		
RESOLVED: That the Above documents are agreed as correct.		
19/20/070 Visual Audits		
The lights on the Recreation grounds aren't working.	Report	Clerk
19/20/071 Good Councillor Guide		
It was agreed due to the time to move this item to the next meeting.		
19/20/072 Date of next meeting		
Date of the next meeting Monday 14 th October 2019 at 7:00pm.		