

# Hapton Parish Council

## Monday, 10<sup>th</sup> September 2012

**Present:** Councillor Birbeck (in the Chair), Barritt, Dawson, Kayley and Lakeland.

**Others:** S. Watson (Clerk) and 2 residents.

### Parish Council Agenda

Councillor Tim Birbeck opened the meeting and welcomed everyone, he then explained that a letter of resignation had been received from Councillor Barker which would be dealt with under correspondence.

#### **12/13/057 Apology for absence**

Apologies were submitted on behalf of Councillor Puckett-Gouldin.

#### **12/13/058 Declarations of Interest / Code of Conduct**

There were no declarations of interest.

#### **12/13/059 Minutes of the last meeting held on the 13<sup>th</sup> August 2012.**

The minutes of the last meeting were submitted for approval as a correct record.

The minutes did not record Councillor Dawson's apologies and these need to be included as an amendment.

**RESOLVED: That, with the above amendment, the minutes of the Hapton Parish Council meeting on the 13<sup>th</sup> August 2012 are approved as a correct record.**

It was noted that the top road has only been partly cleared, Borough Councillor Greenwood has contacted the County on the issue. The wall at the bus stop is to be repaired in the next couple of weeks and a further request is to be made about fishing rights.

#### **12/13/060 RESOLVED: That the meeting would close to welcome comments from members of the public.**

A resident asked if it would be possible to put a gate in the wall by the pens, also stones have been taken from the railway wall by pulling the wall down and removing the bigger stones. A wheelbarrow was used as there were tracks leading into Carter Avenue. The wall belongs to the Borough Council.

A tenant also asked if they could put in prickly roses and suggested that the gate would release some stones to make repairs to the wall.

**RESOLVED: That, so long as the tenant agrees in writing to maintain the gate it can be installed and prickly roses used to deter trespassers. Councillors Birbeck and Kayley will carry out a site visit on Wednesday.**

It was also reported that the third step outside the Community Room has broken up even more and Councillor Birbeck will chase up the Borough Council for repairs.

**12/13/061 The meeting was formally re-opened for business**

**12/13/062 Update on Website**

It was agreed that specific email addresses of '@haptonparishcouncil.co.uk' are checked if they can be provided. Contact details for the website are to be sent to the Clerk. The Vacancy will also be advertised on the website and Councillors are to provide noticeboard articles for the website.

**12/13/063 Update on Recreation Ground**

Borough Councillor Greenwood sent a report on the recreation ground, there was no further news on the grant bid but a response is expected in the next couple of weeks. Councillor Birbeck will contact Cherrie Trotter about the plans and the proposals for prickly bushes which were felt to be inappropriate. Cllr Birbeck will circulate the dates of meetings and invite Simon Goff.

It was noted that the Recreation Ground has not been well used over the summer due to the lack of facilities, it was suggested that the Community room could be opened to allow residents to use the toilets and kitchen but this will require a form of contract that the room is left as it is found. Also donations could be made to cover the costs of cleaning when hiring the Community room.

A resident has agreed to take on the cleaning at £10 an hour for 3 hour a session 4 times a year.

**RESOLVED: That Sheila Goodwin will be taken on as a cleaner at £10 per hour for 12 hours a year.**

**12/13/064 Reports from Councillors including representatives of outside Bodies**

It was noted that Christine may have the information on the bye-law, the Parish missed out on the bye-law, the Clerk will check with the Borough Council.

A PACT meeting was held on the 5<sup>th</sup> September where a number of burglaries were reported in Hapton including Lee Park, Castle Street and Wood Street. The Police have issued warnings about locking doors. It was also reported that the CCTV did not provide a good enough picture when it's dark but Councillor Lakeland will speak to the Church about this. The new Police details will be included on the website.

The Heritage Group have been busy and have cleared debris and trees, volunteers started work on the 23<sup>rd</sup> August with an earth works survey and a 3D model of the ground is to be created. Burnley Film Club has held a training session and the equipment has been purchased, Councillor Dawson volunteered to be a cameraman for the interviews. Office equipment has also been bought and P3 are preparing a website, English Heritage has visited the site and is happy with the work done. All officers of the group were re-elected at the recent Annual General Meeting and a resident has provided a set of old Hapton postcards. Copies of the Burnley Express article were placed on noticeboards and a twitter account of #haptonheritage has been set up. Hapton crests have been developed and circulated and has been sent to English Heraldry, the crest will need to be approved by the Parish Council and needs to be approved by the English Heraldry before being used. The next meeting of the heritage group is to be held on the 18<sup>th</sup> September.

Councillor Kayley will attend the next meeting of the Lancashire Association of Local Councils (LALC).

#### **12/13/065 Finances**

The following bank balances were noted.

- Fundraising Account           £1,914.65
- Expenses                         £2,583.64
- Env. Account                   £5,359.55

**Resolved:     The Clerk's Salary for June of £159.61 and £12.74 for the Zurich Municipal tax are approved for payment.**

#### **12/13/066 Planning Applications**

No Planning Applications have been received.

#### **12/13/067 Correspondence**

The following correspondence was received, LALC Workshops information, HSBC cancelled cheque notification and the audit consultation. The Tower correspondence will be included as an agenda item at the next meeting.

The meeting also accepted a letter of resignation from Councillor Barker.

**RESOLVED: That the resignation of Councillor Barker is accepted and a letter of thanks is sent for the work and time provided to the Parish Council.**

**12/13/068 Visual Audits**

The bridge footpath is collapsing and the Manchester Road footpath has big holes emerging . Tree branches have been dumped on Pollard Moor and the wall outside the school has failing brickwork around the lintels. The corner of Manchester Road and Cobden Street has a bin fallen off. The hanging baskets are looking good this year and it was suggested that fund raising could be carried out for additional flowers next year with potential for local business sponsorship. It was also suggested that allotment tenants could put articles on the website about plants.

**12/13/069 Date of next meeting**

The date of the next Parish Council meeting will be held at 7:00pm on Monday 8<sup>th</sup> October 2012 at the Community Center.

The meeting closed at 8:10pm.