



Hapton Parish Council

Monday, 12th August 2013

Present: Councillor Kayley (in the Chair), Barrett, Charlton, Dawson and Lakeland.

Others: Borough Councillors Barker and Greenwood, S. Watson (Clerk) plus 1 resident.

Parish Council Agenda

Councillor Kayley opened the meeting and welcomed everyone.

13/14/046 Co-option onto the Parish Council

A resident had shown an interest in the Parish vacancy and has been advised to put a note through the Chair's door.

13/14/047 Apology for absence

Apologies were submitted on behalf of Parish Councillor Tim Birbeck, Borough Councillor Jean Cunningham and County Councillor Marcus Johnson.

13/14/048 Declarations of Prejudicial Interest / Code of Conduct

There were no declarations of prejudicial interests.

13/14/049 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.

It was noted that 4 youths have been causing a nuisance and had been 'mouthing-off' to residents, they have already been barred from the papershop and the Police have been involved.

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The public toilets are not being locked at night and inappropriate behavior has been reported. The Borough Council and the PCSO are to be contacted about the issue and the Police will be invited to future meetings. The Chief Inspector is to be contacted about Police attendance at meetings.

13/14/050 The meeting was formally re-convened for business

13/14/051 Minutes of the last meeting held on the 8th July 2013.

The minutes of the last meeting were submitted for approval as a correct record.

RESOLVED: That the minutes of the Hapton Parish Council meeting on the 8th July 2013 are approved as a correct record.

13/14/052 Update on Website

The Hapton Heritage brochure advert has gone on the website and a Kite Festival article is to be provided. The Heritage booklet is now available and information will be put on the website. It was suggested that a Hapton walk could also be published.

13/14/053 Update on Recreation Ground

The Borough Council is doing the tendering work for Veolia and work will start in September. The football pitch is going through the tendering process and will commence in April 2014.

13/14/054 Councillor Reports including reports from representatives of outside bodies

The Police and Communities Together (PACT) meeting reported that the speed gun has been used and the speed camera van is to be placed on Accrington Road. There have been some break-ins and a culprit has been arrested. There is a problem with flag stone thefts and the Pub Watch scheme has been restarted with a meeting being held on the first Monday of each month.

The Heritage group has produced a walking map which is now available along with the Heritage Group brochure from St Peter's Centre, Queen Street Mill and Burnley Bus station who have currently sold out. The Evening Telegraph has done a double spread article on the heritage group and the group is now preparing a design for a village walk.

The Council for Voluntary Services has asked for Hapton youths to be nominated to attend an activity weekend at Coldwell Activity Centre. They should be secondary

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school age but will take year six at a cost of £20 per child. It was suggested that the Youth Club could be approached and an article put on the website.

It was noted that the Burnley Express Column for Hapton has not been published for a while and the paper is to be contacted about this.

13/14/055 Finances

Bill's for payment:

Clerk's Salary	£ 133.00
HMRC Clerk Tax	£ 26.61
Community Rom Keys	£ 20.00

Income

Room Hire	£20.00
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Resolved: That the above bills are paid and income noted.

The budget monitoring report and bank statements were provided and agreed.

It had previously been suggested that the former Briercliffe Parish Council Responsible Finance Officer is appointed as the Internal Auditor as the previous Clerk had not responded. An internal audit report was provided and the External Audit report was circulated. A proposed budget for 2014 is needed at a future meeting.

Resolved: That Lianne Abram, the former Responsible Finance Officer to Briercliffe Parish Council is appointed as internal auditor. The internal audit report was noted and the External Audit report was agreed and signed.

The following bank balances for July were noted.

• Fundraising Account	£ 1,914.65
• Expenses	£ 3,593.47
• Env. Account	£ 5,323.55
• Total	£10,831.02

RESOLVED: The bank balances are noted.

13/14/056 Planning Applications

There were no planning applications.

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13/14/057 Clerk's Report including Correspondence

The Correspondence was noted, the Clerk provided a Freedom of Information Policy and a Financial Regulations Policy.

RESOLVED: That the Clerk's Report is noted and the Freedom of Information Policy and Financial Regulations are to be recirculated for the next meeting.

13/14/058 Visual Audits

The flower tubs have not been delivered and a question was asked about the garden at the Railway Pub as land appears to have been taken already. It was suggested that the new plans will only lose one tree and the Hapton stone will remain with the area landscaped. A wooden fence will mask the car park. A bench had been suggested but it was agreed that this was not wanted as it may attract anti-social behavior.

The bench near the Hapton Inn requires re-painting and a recent manure spreading incident caused complaints about smells and the Environment Department have spoken to the farmer about correct procedures.

A piece of common land has been fenced and the Borough Council will provide a solicitors letter as no permissions have been granted by the Secretary of State. The resident may apply but the Parish Council will be consulted, at which stage he can be invited to a meeting to explain his intentions for the site.

The Bridge Pub needs to be tidied and there is a gap in the wall leading to the canal, Borough Councillors agreed to progress the issue.

Vehicles are speeding down to the caravan park and it was suggested this should be a PACT priority.

Southern Solicitors have not responded to the deed request and it was suggested that the Parish Council moves to Smith, Sutcliffe.

13/14/059 Date of next meeting

The next meeting is on Monday 9th September 2013 at 7:00pm at the Community Center, Ruskin Avenue.

The meeting closed at 8:15pm and all present were thanked for attending.

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