



Hapton Parish Council

Monday, 14th April 2014

Present: Councillor Kayley (in the Chair) and Councillor Charlton, Councillor Birbeck attended the meeting later.

Others: Borough Councillors Joanne Greenwood and Jean Cunningham, S. Watson (Clerk) plus 1 resident.

Parish Council Agenda

Councillor Kayley took the Chair and welcomed everyone. The meeting was inquorate so it was agreed to go straight to the public participation element of the meeting.

A resident asked if the Parish Council was aware that the public toilets are to be closed permanently from the 1st May and it was noted that the Council was aware. The area previously used as allotments on Water Street was being hardcored and it was thought it could be used to store caravans. It was suggested that Planning Permissions may be needed and if a license is required how many caravans would it permit.

There were no further public questions and it was agreed to run the meeting and any decisions required would be postponed until Councillor Birbeck arrived.

13/14/158 Co-option onto the Parish Council

There was no further information on possible co-option onto the Parish Council.

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13/14/159 Apology for absence and reasons given

Apologies were submitted on behalf of Councillors Dawson and Lakeland and it was noted that Councillor Birbeck would be running late. Borough Councillor Jonathan Barker and County Councillor Marcus Johnson also sent apologies.

13/14/160 Declarations of Prejudicial Interest / Code of Conduct

Borough Councillor Cunningham declared an interest in Planning Applications due to being on the Borough Council Planning Committee.

13/14/161 Minutes of the last meeting held on the 10th March 2014.

The minutes of the last meeting were submitted for approval as a correct record.

The Coat of Arms will be stored in the archives at Preston, however it was suggested that they should be displayed in a locked cabinet in Towneley Hall. Copies have been made for display purposes and one could be considered for Towneley Hall. It was agreed that a copy of the letters patent is provided for display at Towneley Hall.

Dog fouling on the new playground is a problem and a sign is to be installed, dogs on lead signs are also to be installed. There are also problems of loose dogs on the park. A defibrillator is still to be checked out.

The minutes would be approved when the meeting was quorate.

13/14/162 Update on Website

A website report was provided and it was agreed that photos from events are to be put on the website.

13/14/163 Update on Recreation Ground

Splash has asked for 3 tables at the opening event and it was agreed that the stalls would be put on the hard standing areas. The fairground has been booked, Councillor Cunningham will check their arrival time and Councillor Kayley will open the gate. Councillor Cunningham has arranged for the gazebos and chairs from Padiham Town Council and the Ward Councillors are providing a tombola and raffle.

It was suggested that money raised could provide a dog proof fence and a price is to be sourced. Councillor Cunningham has got 10 Easter Eggs donated by Asda and is waiting for a reply from Tesco's, all other donations will be given to the Chair. The Easter Egg Hunt will be 8 pictures and Councillor Cunningham will check if Splash need tables.

Councillor Birbeck attended the meeting.

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The Parish Council is providing a barbeque and the fair is providing refreshments. The Mayor and Mayoress will judge the Easter Bonnet Competition and Councillor Barker has designed a poster which Tracey Noone will circulate. Councillor Kayley will approach the Birds of Prey people and the Brownies will be offered a stall.

The army are to be contacted about a climbing wall for a World War One event, it was agreed to support the Heritage event.

RESOLVED: That the Minutes of the Parish Council meeting held on the 10th March are approved as a correct record.

13/14/164 Councillor Reports including reports from representatives of outside bodies

Councillor Kayley reported back from the LALC meeting. The proposed wind farm in Briercliffe was discussed and the next meeting is to be held in Nelson as a joint Burnley and Pendle meeting. The letters patent and recreation ground were reported.

The gentleman that has built the bridge has been visited and told to stop building as planning permissions are needed.

There are rumours that an industrial unit is to be built on Blythe's but it was noted that this is not accurate as there is outline planning permission for housing and it is designated for residential area in the Local Plan.

13/14/165 Finances

The following invoices were tabled.

Bill's for payment:

Clerk's Salary	£129.87
HMRC Clerk's Tax	£32.47
CVS Membership Subscription	£15.00

Resolved: That the above bills are paid.

The budget monitoring report and bank statements were provided and agreed.

The following bank balances for April were noted.

• Fundraising Account	£ 1,914.65
• Expenses	£27,629.95
• Env. Account	£ 5,323.55
• Total	£34,868.15

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RESOLVED: The bank balances, reconciliation and the budget monitoring report are approved.

The end of year accounts were explained and the Parish is in credit.

RESOLVED: That the end of year accounts and Annual Return are approved.

It was agreed to appoint Lianne Abram as internal auditor.

RESOLVED: That Lianne Abram is appointed as Internal Auditor.

The Effectiveness of Internal Audit Report, Asset Register, Standing Order, Freedom of Information Policy, Financial Regulations and Risk Assessment were circulated.

RESOLVED: That the Effectiveness of Internal Audit is approved. The reviews of the Standing Orders, Financial Regulations, Freedom of Information Policy, Asset Register and Risk Assessment are agreed.

13/14/166 Planning Applications

There were no planning applications received.

13/14/167 Clerk's Report including Correspondence

The Correspondence was noted.

RESOLVED: That the Clerk's Report and correspondence is noted.

13/14/168 Visual Audits

The carpet on the Moor has been reported and removed.

13/14/169 Date of next meeting

Date of the next meeting Monday 12th May 2014, to follow the Annual Meeting and Annual Parish Council Meeting at the Community Room, Ruskin Grove. The Annual Parish meeting and the Annual Parish Council meeting will commence at 7:00pm on Monday 12th May.

The meeting closed at 8:25pm and all present were thanked for attending.

Signed Date 12th May 2014