



Hapton Parish Council

Monday, 14th October 2013

Present: Councillor Birbeck (in the Chair), Charlton, Dawson, Kayley and Lakeland.

Others: Borough Councillors Jean Cunningham and Joanne Greenwood, PCSO Patrick Broadbent and S. Watson (Clerk).

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

13/14/074 Co-option onto the Parish Council

There was no further update on the vacancy.

13/14/075 Apology for absence and reasons given

Apologies were submitted on behalf of Parish Borough Councillor Jonathan Barker and County Councillor Marcus Johnson.

13/14/076 Declarations of Prejudicial Interest / Code of Conduct

Councillor Kayley declared an interest in the Allotments and Borough Councillor Cunningham declared an interest in Planning Applications.

13/14/077 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.

There were no members of the public present.

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13/14/078 The meeting was formally re-convened for business

13/14/079 Minutes of the last meeting held on the 14th September 2013.

The minutes of the last meeting were submitted for approval as a correct record. The minutes refer to the information boards having been provided, this should say are being produced. The minutes also refer to Miller Farm Lodge, this should read Mill Hill Farm Lodge.

RESOLVED: That, with the above amendments, the minutes of the Hapton Parish Council meeting on the 14th September 2013 are approved as a correct record.

Councillor Lakeland visited the Wind Mill planning site and confirmed it was not near the Heritage Site, the Parish Council therefore had no objection to the application and there was no requirement to speak at the Planning Committee. Some farms had complained that they were not notified of the application and additional consultation letter were subsequently sent.

A meeting to view the deeds needs to be arranged as a priority.

13/14/080 Update on Website

Photos of the Burnley Bridge have been put on the website and a further photograph of the last piece of the bridge being installed will be provided. The chippy on Stockbridge Road has a lot of historical pictures of Hapton.

13/14/081 Update on Recreation Ground

The finance agreement has been returned and accepted and the work can now commence. Documents have been sent to Simon Goff and work is expected to commence soon. The plans for the park, skate-park and BMX track will be displayed at the Bonfire Event.

13/14/082 Councillor Reports including reports from representatives of outside bodies

PCSO Broadbent updated the meeting on the Remembrance Day event road closure. The Police vehicle is likely to be used in Padiham, however he agreed to get an update for the Parish Council and report back, although official routes through the Council may be needed. The bugler is checking his availability and it was agreed that Councillor Kayley would lay the wreath on behalf of the Parish Council and do the reading. The service is 9:45 at the Methodist Church.

Councillor Greenwood provided an update on the Bonfire Event. Splash still want to be involved but need financial help with the fireworks as the previous sponsor has moved.

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Splash will erect the fencing and marshal the event. Fireworks cost in the region of £600. Sponsors for the Fireworks are to be sought and it was agreed that the Parish Council would meet the difference.

RESOLVED: That the Parish Council approves expenditure of up to £600 for fireworks for the Bonfire event, dependant on the amount of sponsorship acquired.

A food stall is still required but Splash are not able to provide this. Councillor Cunningham would check with a contact of hers otherwise the Parish and Borough Councillors will provide hotdogs, tea and coffee from the Community Room. Some small children's rides will also be investigated. The barbeque was suggested but it was felt this may not be suitable for this event as it will be dark. Padiham Town Council will loan some gazebos and a loud hailer to announce the firework display as well as chairs. The Bonfire event will run from 6pm until 8pm on November 2nd. The rotary club will be asked to provide light wands for the children and publicity will be put in the paper, schools newsletter and flyers will be delivered by hand. It was also suggested that the Telegraph and Burnley Express column could be used.

St John's Ambulance will be needed at a cost of £180. Businesses will be contacted about sponsorships and thank you letters will be sent to all contributors. It was agreed that the event should be self financing through sponsorship where possible.

RESOLVED: That the Parish Council will subsidise any outstanding amount needed for the Bonfire event not covered by sponsorships received.

The football club is to be asked to provide their mascot for the Christmas Light event and the light switch on is to be checked with the Borough Council. It was suggested that some fireworks may be saved from the bonfire event for the Christmas Lights event. The light switch on will be on 2nd December 7:15pm followed by fireworks and an event at the school.

The Police system was not working so figures could not be provided. An incident happened on Church Street which has been resolved. The Church has suffered from an attack of graffiti which has also been resolved. The village is quiet at the moment and no reports have been made of youth anti-social behavior. There is still a problem with off road bikes on the Moor land and residents were reminded to ring in registration numbers, pictures or descriptions to the Police. The Community Beat Manager is currently not in work and Patrick has been promoted and will be leaving Hapton in November, it is hoped that a replacement will be provided. Patrick has been using the

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speed gun on Burnley Road and Hapton toilets and Mill Hill Picnic site are still being monitored.

The owner of the common land was unaware he could not fence the land and has done a retrospective application to the Secretary of State, in the meantime he has removed the styles and provided access to the land.

The Heritage Group ironwork has been installed at all 4 sites with the new crest, the boards needs the insides and a final report is due from Blue Castle and the voice bites.

It has been agreed that Burnley LALC will work with Pendle LALC. The new Hapton sign is to be provided through the Borough Council Ward Opportunity Fund

13/14/083 Finances

Bill's for payment:

Clerk's Salary	£135.28
HMRC Clerk's Tax	£27.06
External Audit Invoice	£0.00
CVS Invoice	£15.00

Income

Electricity North West	£23.71
Electricity North West	£22.56
Allotments	£260.00

Resolved: That the above bills are paid and income noted.

The budget monitoring report and bank statements were provided and agreed.

The following bank balances for July were noted.

• Fundraising Account	£ 1,914.65
• Expenses	£ 3,194.30
• Env. Account	£ 5,323.55
• Total	£10,432.50

RESOLVED: The bank balances are noted.

The bank mandate paperwork has been sent to the bank. £65 has been received for the firework event from RPG, Benson Brothers and Neil Conway engineering. The

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chair provided a further cheque of £50 and Mage Fabrication has agreed to provide £50.

13/14/084 Planning Applications

There were no planning applications.

13/14/085 Clerk's Report including Correspondence

The Correspondence was noted, the Clerk provided a Freedom of Information Policy and a Financial Regulations Policy which were agreed. The BDO Audit report was noted. Two letters for allotments were received and a new tenant needs paperwork for the allotment.

RESOLVED: That the Clerk's Report is noted and the Freedom of Information Policy and Financial Regulations are agreed

13/14/086 Visual Audits

Horse riders are using pavements and riding without saddles, there could be an accident. It was also noted that the bus shelter has been cleaned.

13/14/087 Date of next meeting

The next meeting is on Monday 11th November 2013 at 7:00pm at the Community Center, Ruskin Grove.

The meeting closed at 9:15pm and all present were thanked for attending.

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