



Hapton Parish Council

Monday, 14th January 2019

Present: Councillor Birbeck (in the Chair), Councillors Differ, Downham, Greenwood, Kayley and Lakeland.

Others: Steve Watson (Clerk), Michael Greenwood (Lengthsman) plus 11 residents.

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

	Action	By
18/19/114 Apology for absence and reasons given		
There were no apologies for absence.		
18/19/115 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest.		
18/19/116 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
Members of the Public had attended to bring to the Council's attention the issue of dangerous garages and abandoned vehicles at the back of Wordsworth Street. A burnt out van has been dumped and is a danger to local youths. The vehicles are on private land and have been reported before, however, the situation has deteriorated since and now poses a		

threat. Environmental Health are to be notified and the Police and a local residents will be copied into correspondence.	Abandoned vehicles	JG
Dog fouling is still a major problem throughout the village. Residents were asked to provide times and specific locations that could be reported to the dog warden and to continue to report all incidents to the Borough Council to facilitate a response.		
It was noted that the Street Cleaner is doing an excellent job.		
There is a problem of bins being left out after the collection day and HGVs are using Whitefield Street due to Sat Nav errors and a sign was requested. Gleesons are not cleaning the highway around the development and Highways are to be notified. Speeding traffic on Manchester Road is still a problem and a mobile speed unit is to be requested.	Sign Gleesons Speed unit	Clerk Clerk Clerk
There was no Police report and no PACT priorities.		
There was no County Councillor Report.		
Borough Councillor Joanne Greenwood reported that the dry-stone wall is due to be fixed. The bow in the wall opposite Ruskin Grove has been reported previously. New Goal posts are to be provided rather than repair the old ones and will be installed when staff are available. The Borough Council still has to find more savings and has made a further 12 staff redundant. Funding for pathway improvements are to be resubmitted to RWE with a covering letter from Simon Goff outlining that the Borough Council will not fund this. Planning Enforcement are to be requested to check the access of a recent development.	RWE application Planning	Clerk JG
A footpath needs gravelling to prevent the field being churned up, it was agreed that the Council will fund gravel up to £300 if the land owner will lay it.		
Bikes on the Recreation Ground are churning up the land and a double horse gate was suggested, a cost is to be brought back to the Council. The No Horses sign has faded and a no motorbikes sign is needed, cameras may be used to catch the culprits.	Gates cost	MG
18/19/117 The meeting was formally re-convened for business		
18/19/118 Minutes of the last meeting held on the 12th November 2018.		
The minutes of the last meeting were submitted for approval as a correct record.		

RESOLVED: That the Minutes of the Parish Council meeting held on the 12th November 2018 are approved as a correct record.		
18/19/119 Matter Outstanding as listed		
There were no matters outstanding.		
18/19/120 Updates		
Website		
The website and Facebook page have been updated. There have been 141 unique views and 265 page views. Facebook is now very active.		
Update on Events		
The fireworks at the Christmas Lights need to be delayed to allow the children to move to a better viewing site, however the event was a great success. There will be no summer event in 2019 with plans for an event in 202 starting in September. It was agreed to extend the 2019 Bonfire event and provide free fairground rides.		
Community Centre		
The maintenance contract is to be chased	Maintenance contract	Clerk
18/19/121 Councillor Reports including reports from representatives of outside bodies		
The Heritage Group have a meeting the following week, the planned exhibition cannot be held at Towneley Hall and alternative venues are being considered. The stone for the Peace Garden has been bought.		
18/19/122 Lengthsman		
The Methodist Chapel has repaid the Lengthsman hours used and a receipt is to be provided. The Peace Garden is being cleared and trees on Water Street are being thinned. The trees after the bridge need some work and the bushes overgrowing the pavement outside the school. The footpath at Lee Park is overgrown reducing the width and the station planters are to be secured.	Receipt	Clerk
18/19/123 Allotments		
There are 2 people on the waiting list, a tenant behind on payments will be given to the end of the month to settle or be terminated.		

There were no further maintenance issues and no new applications.		
18/19/124 Planning		
The following applications were considered.		
1. Highways Act 1980 Section 119 – Proposed diversion of part of Footpath, Hapton 17		
RESOLVED: That there were no objections to the proposed diversion.		
RESOLVED: That any Applications received requiring a reply before the next meeting are delegated to the Clerk in consultation with the Chair and Vice-Chair.		
18/19/125 Finances		
The following invoices were tabled.	Bill's for payment:	
1. M J Greenwood additional hours November	£100.00	100590 Paid
2. Springwood Nursery Lengthsman Materials	£74.29	100591 Paid
3. Royal British Legion Wreaths S137	£60.00	100593 Paid
4. Hapton Inn Hospitality	£60.00	100594 Paid
5. Lengthsman Materials December	£129.93	100595 Paid
6. Clerk's Salary –December (Standing Order) Paid	£184.48	S/O
7. HMRC Clerk Tax November	£46.12	100596
8. HMRC Clerk Tax December	£46.12	100597
9. M J Greenwood Lengthsman December Paid	£400.00	S/O
10. Briercliffe Parish Council Stationery	£238.00	100598
The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted.		
Resolved: That the above bills are paid and the monitoring reports are noted.		
3 options for the 2019-2020 budget were considered and option 1 was approved (see appendix A). It was agreed to keep the precept at its current level of £15,000.		
Resolved: That the budget as attached is approved for 2019-2020 and the Precept is set at £15,000.		
18/19/126 Clerk's Report including Correspondence		
The Clerk's report was noted. Councillor Greenwood will represent the Parish Council at the Holocaust event.		

RESOLVED: That the Clerk’s Report is noted.		
18/19/127 Visual Audits		
Tyres down Mill Hill Lane have been reported, the Lee Park 30mph sign is damaged, the Pansy pots are looking excellent and the flashing light on Manchester Road has been fixed.	30mph sign	JG
Pot-holes on Ruskin Avenue roads and footpaths need reporting again and the Car Park at the end of Carter Avenue has very large pot-holes and large stones protruding. 3 non-residential properties are believed to be lived in and will be reported.	Pot-holes	Clerk
18/19/128 Good Councillor Guide		
Chapter 10 of the Good Councillor Guide was discussed and there were no questions.		
18/19/129 Date of next meeting		
Date of the next meeting Monday 12 th February 2019 and will start at 7:00pm.		

Appendix A

approved Budget
2019-2020

Income

Expenditure

Precept	£15,000.00	1	Professional Fees	Insurance	£ 300.00
Maintenance Grant	£ 1,385.00	2		Audit	£ 300.00
Allotment rents	£ 1,955.00	3	Subscriptions	Subscriptions	£ 400.00
Events Income	£ -		Administration	Clerk Salary	£ 2,422.00
Firework Sponsorship	£ -			Stationery	£ 350.00
Electricity NW	£ 24.00			Web Site	£ 14.00
			Allotment Maintenance	Maintenance	£ 500.00
			Projects	Summer Event	£ 1,200.00
				Bonfire Event	£ 1,200.00
				Christmas Event	£ 1,000.00
				Misc Projects	£ 1,200.00
				Remebrance Day	£ 100.00
			Lengthsman Scheme	Labour	£5,760.00
				Materials	£2,000.00
				Administration	£ 718.00
				Additional Hours	£ 900.00
			Reserves		£ 0.00
Total Income	£ 20,864.00		Total Expenditure		£ 20,864.00

Income/Expenditure		£ -
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