



Hapton Parish Council

Monday, 11th January 2016

Present: Councillor Birbeck (in the Chair) and Councillors Butterfield, Downham, Kayley and Lakeland.

Others: PCSO Kat Wozniak, Tracey Dowson (Ranger), Michael Greenwood (Lengthsman), Steve Watson (Clerk) plus 3 residents.

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

15/16/104 Apology for absence and reasons given

Apologies were submitted on behalf of Councillors Jill Charlton and Joanne Greenwood. Apologies were also given by Borough Councillor Jean Cunningham, County Councillor Marcus Johnson and PCSO Julie Rosthorn.

15/16/105 RESOLVED: That Councillors Jill Charlton's and Joanne Greenwood's apologies are accepted.

15/16/106 Declarations of Disclosable Pecuniary Interest / Code of Conduct

Councillor Kayley declared an interest in Allotments, there were no further declarations of disclosable pecuniary interest.

15/16/107 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.

Signed Date 8th February 2016

A resident had recently had a Planning Application rejected by Burnley Borough Council, the application had been re-submitted. A letter is to be sent to the resident on Lane Ends asking them to trim their hedge to improve highway sight lines.

PCSO Kat Wozniak presented a report from PCSO Julie Rosthorn and was willing to answer questions. I resident thanked the Police for returning a stolen bike and reported that scrambler bikes had been harassing walkers on the Greenway. Residents were advised to contact the Police and take bikes for evidence. There was also a report of a suspicious individual collecting cloths for charity.

PCSO Julie Rosthorn's written report that outlined there had been 22 Anti-Social Behaviour incidents mainly on Cambridge Drive with the takeaway being targeted, youths have been spoken to at length. There were no burglaries but there were 10 criminal damage/vehicle crimes with 4 criminal damage, 1 business premise, 2 domestic related and 1 damaged window and 6 vehicle crimes with 4 vehicles being sprayed with paint, 1 domestic related and 1 damage to a delivery vehicle that was left unattended. There were also 5 thefts, 1 caravan, 2 of Christmas Decorations from gardens, 1 fence removed and 1 mobile phone theft.

The PACT Priorities were agreed as:

1. Anti-Social Behaviour on Cambridge Drive;
2. Anti-social behaviour in Hapton Village.

Julie was thanked for her report and Kat was thanked for her attendance.

There was no County Council report.

There was no Borough Councillor report. Tracey Dowson attended the meeting to update on how the Park Ranger Service could help with the Heritage Event. She had booked 8 Gazebo's and tables for Sunday 19th June, she will also check out Swing-boats and swings. A beer tent was suggested and the Police may be able to provide a van for the youths to inspect, craft stalls were encouraged. The event pack may not need to be completed due to the involvement of the Ranger Service.

Tracey was thanked for her help and support.

15/16/108 The meeting was formally re-convened for business

15/16/109 Minutes of the last meeting held on the 9th Novemberv2015.

The minutes of the last meeting were submitted for approval as a correct record.

RESOLVED: That the Minutes of the Parish Council meeting held on the 9th November 2015 are approved as a correct record.

Signed Date 8th February 2016

15/16/110 Updates

Recreation Ground

Simon Goff is to be contacted about the dog signs and the forms for Sports England need to be completed.

Website

The website has been updated. There have been 80 unique visitors and 196 page views this month, this may be due to the Bridge survey which showed most residents are in favour of the scheme

15/16/111 Update on Events

The events were covered earlier. An application is to be made to the RWE fund of £1,000 for fireworks for both the Bonfire and Christmas events.

15/16/112 Councillor Reports including reports from representatives of outside bodies

The Heritage Group next meeting is Tuesday 19th January.

15/16/113 Lengthsman

A list of jobs was circulated and agreed. The Hapton bench has been installed and lots of general tidying carried out.

15/16/114 Allotments

An invoice has been received from Stirling Construction Services Ltd. For the new allotments of £1,980. It was agreed to pay the invoice. £200 deposit bond has been received. There were no new applications and nobody on the waiting list.

15/16/115 Planning

The following Planning Applications were considered:

- 1.1 **APP/2015/0375** – Proposed erection of 8 Np. Houses and 1 no. bungalow, Land at Church Street and Water Street
- 1.2 **AA1/AAP/2015/0537** – Erection of 2 no. detached 3 /4 bedroom dwellings, land rear 10 Valley Gardens.

It was agreed to formally support the application for 2 detached 3 /4 bedroom dwellings (App 0537). There were no comments on Application 0375

Signed Date 8th February 2016

15/16/116 Finances

The following invoices were tabled.

1. Clerk's Salary
2. HMRC Clerk's Tax
3. Lengthsman
4. Total Turf
5. Duncan Ross
6. Ambersol
7. Stirling Construction Services Ltd.
8. H Kayley – Remembrance wreath

Bill's for payment:

£178.82	100278
£44.70	100278
£600.00	100279
£5,448.00	
£44,244.53	
£542.40	100283
£1,980.00	100281
£17.50	100282

It was noted that the Clerk no longer pays tax and therefore a cheque of £223.52 is paid to the Clerk with £0.00 to HMRC. The Total Turf and Duncan Ross invoices will be paid once funds have been received from Sports England.

Resolved: That, with the above exceptions, the above bills are paid.

£200 deposit for an allotment was received.

The financial reports were circulated and explained, this included a budget monitoring report and a bank reconciliation, and all were approved.

The following bank balances for 31st December were noted.

- Fundraising Account £ 1,914.65
- Expenses £ 6,854.84
- Env. Account £ 2,023.55
- **Total £10,793.04**

A new bank mandate form has been returned for ID.

It was proposed that the Precept is increased to £9,000 next year with £8,000 for the Lengthsman and £1,000 for projects and events.

15/16/117 Clerk's Report including Correspondence

The Clerk's report was noted.

RESOLVED: That the Clerk's Report and correspondence is noted.

15/16/118 Visual Audits

The top road by West Hall Farm has had fly-tipping and there is a trailer full of rubbish on Back Lane behind the allotments which has been abandoned. The shutter at the far end of the Community Room doesn't go up properly, the toilet makes a loud noise when flushed and the lights on the park are switching off too early.

Signed Date 8th February 2016

It was agreed to include security on the Community Room at the next meeting.

15/16/119 Date of next meeting

Date of the next meeting Monday 8th February 2016, and will commence at 7:00pm.

The meeting closed at 9:00pm and all present were thanked for attending.

Signed Date 8th February 2016