



Hapton Parish Council

Monday, 13th June 2016

Present: Councillor Birbeck (in the Chair) and Councillors Butterfield, Downham, Greenwood, Kayley and Lakeland.

Others: Borough Councillor Jean Cunningham, Michael Greenwood (Lengthsman) and Steve Watson (Clerk) plus 2 residents.

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed everyone.

16/17/022 Council Vacancy

There were currently no volunteers.

16/17/023 Apology for absence and reasons given

Apologies were submitted on behalf of County Councillor Marcus Johnstone.

16/17/024 Declarations of Disclosable Pecuniary Interest / Code of Conduct

Councillor Kayley declared an interest in Allotments, there were no further declarations of disclosable pecuniary interest.

16/17/025 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.

Signed Date 11th July 2016

A resident who is relinquishing an allotment plot asked if this could be let to his neighbour, unfortunately the plot has already been re-let, however, if the neighbour applies he will be included on the waiting list.

It was suggested that the new bridge traffic lights are supposed to be being re-laid. The lights are too high and a resident explained that it was now more difficult for him to leave his property. Councillor Cunningham agreed to arrange a meeting with County highways.

Allotment pens are being flooded following the Recreation Ground drainage work. Options were considered and Simon Goff is to be contacted. The grass needs cutting for events and a litter pick was suggested, additional litter bins for the bonfire event were requested.

There was no Police or County Council report.

Borough Council Report

Councillor Cunningham reported that the Padiham library was not scheduled for closure, the Youth Service is transferring to the library and various services are to be provided. It was noted that the Youth Service have been leaving a mess at the Community Room and a letter is to be sent about the damage caused. A plumber is to be asked to fix the toilet.

16/17/026 The meeting was formally re-convened for business

16/17/027 Minutes of the last meeting held on the 9th May 2016.

The minutes of the last meeting were submitted for approval as a correct record.

RESOLVED: That the Minutes of the Parish Council meeting held on the 9th May 2016 are approved as a correct record.

16/17/028 Updates

Website

The website has been updated, the last month's statistics were circulated and agreed with 92 unique visitors and 236 page views.

Update on Events

The summer event is all ready, the Town Crier is ill but a replacement from Otley has been sourced. A replacement Brass Band has also been found.

16/17/029 Councillor Reports including reports from representatives of outside bodies

The Queen Elizabeth medals have been distributed to the school pupils, with 1 spare that is to be displayed in the new cabinets.

Signed Date 11th July 2016

16/17/030 Lengthsman

A list of jobs was circulated and agreed. The planters have been completed and delivery of hanging baskets is to be checked with the Borough Council.

16/17/031 Allotments

There was 1 new application request has been received.

16/17/032 Planning

The following planning applications were considered:

1. **AR/NOT/2015/0591** – Conversion of attached stone barn and shippon to 3 dwellings (re-submission of NOT/2015/0339, Barley Green Farm, Hameldon Road.
2. **GDT/APP/2016/0199** – Application for approval of details of access, appearance, landscaping, layout and scale reserved under outline permission APP/2011/0362, Burnley Bridge Business Park.
3. **AA1/APP/2016/0239** – Proposed bedroom extension over existing garden room, 8 Shawbrook Close.

There were no comments on the applications.

A late application was tabled.

4. **JFL/APP/2016/0021** – Proposed erection of 202 no. houses with associated access, open space and landscaping, land former WM Blythe Chemicals, Manchester Road.

Comments are to be forwarded to the Clerk.

16/17/033 Finances

The following invoices were tabled.

Bill's for payment:

1.	Clerk's Salary	£230.60	100509
2.	Greenwoods – Lengthsman	£546.00	100510
3.	Ian Stirzaker – Cupboards (late invoice)	£2,262.00	100511
4.	Lianne Abram – Internal Audit	£140.00	100512

Resolved: That the above bills are paid.

Signed Date 11th July 2016

The following bank balances for 31st May were noted.

- Fundraising Account £ 1,714.65
- Expenses £12,066.39
- Env. Account £ 23.55
- **Total** **£13843.20**

Income Received included:

- | | | |
|----|--------------------------|---------|
| 1. | Allotment Rents/Deposits | £60.00 |
| 2. | School Medals | £128.70 |

The financial reports were unavailable due to the documents being with the Internal Auditor.

16/17/034 Clerk's Report including Correspondence

The Clerk's report was noted. The Local Development Scheme is to be circulated.

RESOLVED: That the Clerk's Report and correspondence is noted.

16/17/035 Visual Audits

It was noted that the flowers were looking excellent, the Hapton Festival banner has been displayed and leaflets delivered. There are overgrown bushes on the canal path.

16/17/036 Date of next meeting

Date of the next meeting Monday 11^h July 2016 and will start at 7:00pm.

The meeting closed and all present were thanked for attending.