



Hapton Parish Council

Monday, 11th June 2018

Present: Councillor Downham (in the Chair), Councillors Greenwood, Kayley and Lakeland.

Others: Steve Watson (Clerk), County Councillor Alan Hosker and Borough Councillor Tom Conni.

Parish Council Agenda

Councillor Downham opened the meeting and welcomed everyone.

	Action	Who by
18/19/026 Parish Council Vacancy		
There were no applicants.		
18/19/027 Apology for absence and reasons given		
Apologies were submitted on behalf of Councillors Tim Birbeck and Annmarie Differ who were away.		
18/19/028 Declarations of Disclosable Pecuniary Interest / Code of Conduct		
There were no declarations of disclosable pecuniary interest. Forms are to be printed out.	Print forms	Clerk

18/19/029 RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
There were no members of the public in attendance.		
There was no Police report and no PACT priorities.		
The County Councillor reported that he was going to over-rule the objections to a painted bus stop on Burnley Road just after the Hapton Inn on safety grounds. It was noted that there had been 1 request for the bus stop to be painted on the road and 4 objections and that the bus stop had been there over 50 years without paint. A bin has been requested on the canal banking and the bridge traffic lights are still being investigated. It was noted that the lights were not the problem, it was drivers running red lights that were the problem and a permanent camera was suggested. The resurfacing of Simpson Street has been chased and Mill Hill Lane has been reported for repairs. County Councillor Hosker referred to a hidden camera in the minutes, on checking it was revealed that this was a suggestion for the Parish Council to provide a hidden camera, however a suitable location could not be identified.		
Borough Councillor Tom Conni reported Wordsworth House has had a new drainage system installed that appears to have resolved the problems. Mill Hill picnic site is being blocked off and the picnic signs need to be removed. Borough Councillor Joanne Greenwood reported that she had requested a change to the bin days to permit the road sweepers to attend the day after rather than on a Monday and streetscene have agreed to inspect the area after a recycling collection to assess the problem and report any bins left out. The dry-stone wall around the Recreation Ground is to be inspected and a landowner is to fence his field to stop people walking across, this will result in the bonfire being re-located, the footpath width needs to be checked. Youths have removed stones from the soak-away and the top-soil needs to be done as a priority. The sand-pit is full of weeds and there have been complaints of rowdy drinking on the park of an evening. Councillor Greenwood informed the meeting that she had objected to the bus stop painting on behalf of a resident that had asked her to do this.	Remove picnic signs Top-Soil Weed sandpit Notify Police	JG JG JG Clerk
18/19/030 The meeting was formally re-convened for business		
18/19/031 Minutes of the last meeting held on the 15th May 2018.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 15th May 2018 are approved as a correct record.		

18/19/032 Matter Outstanding as listed		
The windfarm application needs a copy of the original application to ensure consistency. A price for an electric point is to be requested from the Borough Council and the cost for radiators repairs is to be chased. The left-hand shutter needs repairs and the bins were covered earlier. It was noted that the Chapel grass is their responsibility.	Copy electric radiators	JG JG Clerk
18/19/033 Updates		
Website		
The website and Facebook page have been updated. Admin rights on Facebook are to be checked and Councillor Greenwood added.	Facebook	Clerk
Update on Events		
The event was a success and the stand-in burger van did well. Rides, burger van and games are to be booked for the bonfire event, the Parish Council will pay to allow the rides to be free. Rides available from 6:00pm and Padiham Town Council are to be asked if the PA system can be borrowed.		
Community Centre		
Fire safety equipment has been purchased and the fire extinguisher needs to be installed. A brush is to be bought.	Install Brush	TB JL
18/19/034 Councillor Reports including reports from representatives of outside bodies		
There were no further reports.		
18/19/035 Lengthsman		
The Lengthsman has done a good job painting the railing, the school railings need to be painted. Hapton Inn grass cutting has been done and grass cutting and watering are the main priorities. The grass between allotments needs a cut.		
18/19/036 Allotments		
Following the rent reminder letters only 2 rents (B4 and B5) remain unpaid and letters of termination are to be sent giving 1 month to vacate the plot. A request has been received to keep bees, however the Council has agreed that there are no livestock on the allotments and bees are classed as livestock. There's 2 new applications which have gone onto the waiting list and will be offered the plots to be terminated.	Letter	Clerk

There were no further maintenance issues.				
18/19/037 Planning				
There were no applications.				
18/19/038 Finances				
The following invoices were tabled.			Bill's for payment:	
1	Clerk's Salary – May (Standing Order) Paid	£184.48 S/O		
2	HMRC Clerk Tax May	£46.12 100576		
3	M J Greenwood Lengthsman May Paid	£400.00 S/O		
4	LJS Funfairs	£600.00 100577		
The Budget Monitoring Report, Bank Reconciliations payments and receipts were noted. The Bank balances were also noted and the late precept payment resulted in a bank charge of £8.40, Burnley Borough are to be asked to refund this.			Refund	Clerk
Resolved: That the above bills are paid.				
The Annual Governance Statement and Annual Return were circulated. It was agreed that an external audit exemption would be applied for.				
Resolved: That the Annual Governance Statement and Annual Return are approved and an external audit exemption would be applied.				
18/19/039 Clerk's Report including Correspondence				
The Clerk's report was noted.				
RESOLVED: That the Clerk's Report is noted.				
18/19/040 Visual Audits				
An explanation on the hidden camera is to be emailed to the County Councillor			explanation	Clerk
18/19/041 Quality status				
It was agreed to put a resolution to the next meeting to consider using the general power of competence. Policies are to be considered such as disciplinary, grievance and health and safety at a future meeting.			Agenda Policies	Clerk Clerk

18/19/042 Good Councillor Guide		
Chapter 6 of the Good Councillor Guide was discussed an there were no questions.		
18/19/043 Date of next meeting		
Date of the next meeting Monday 11 th June 2018 and will start at 7:00pm.		